



**“Tax Considerations in the Academe”**

**REGISTRATION FORM**

July 7, 2017 Thursday, Eaton Function room, Mallberry Suites and Business Hotel

Name of School: \_\_\_\_\_ Contact No.: \_\_\_\_\_

Address: \_\_\_\_\_

Please write in print. Participants should check at least one (1) session. Please be advised that each session is paid separately. Kindly refer to the *seminar investment fee* and *computation of seminar investment fee* to know the total amount due.

Name of Delegate (as will appear in Certificate)	Name of Delegate (as will appear in Name Tag)	Gender (M/F)	Official Job Title/ Designation	E-mail Address of Delegate	Contact No.
1.					
2.					
3.					
4.					
5.					

**SEMINAR INVESTMENT FEE PER SESSION:**

	* EARLY BIRD	** REGULAR & WALK-IN
	VAT inclusive	
Member	Php 2,800.00	Php 3,940.00
Non-Member	Php 3,360.00	Php 4,480.00
Cut-off of registration and payment	<b>June 15, 2017</b>	<b>June 16, 2017 Onwards</b>



**Notes:**

- 1) Seminar Investment Fee is quoted per track.
- 2) Seminar Investment Fee includes: a) Certificate of Attendance b) Seminar Kit and c) Food: AM and PM Snacks & Lunch

**PROCEDURES FOR PAYMENT:**

- For **on-site payment**, forward cash or check (payable to Asian Association of School Human Resources Management and Development Practitioners, Inc.) payment to AASHPI Center c/o Southville International School and Colleges, 1281 Tropical Ave. cor. Luxembourg St., BF International, Las Piñas City.  
-or-
- For **off-site payment**, send bank remittance to AASHPI Bank Account: BPI CA 4611004929. Scan and email to aashpinorthernmindanao@gmail.com together with the registration form.
- Only acknowledged registration and payment will be recorded. Please ensure that transmittals are acknowledged by the Secretariat. You may e-mail the Secretariat at aashpinorthernmindanao@gmail.com .
- CANCELLATION BY DELEGATE:** Cancellation must be done at least one (1) week before the event. The delegate may send a substitute or request for refund of the amount paid. **Cancellation/ Substitution should be done in writing and duly acknowledged by the Secretariat. In case of refund, kindly indicate in the letter your institution's bank details such as name of bank, account name, account number, type of account and branch. Refund of the amount paid will be less 40% processing charge. No refund will be made for cancellation after April 10, 2017. Non-appearance or failure to send notice as scheduled**



AASHPI Publications	COST OF BOOKS*
A Compendium of Job Descriptions for Positions in the School Setting	Php 650
Managing Human Resource : Local and Global Perspectives (OBL)	Php 478
2014 Compensation and Benefits Survey in Schools in the Philippines	Php 1,500
Job Ranking and Salary Schemes for Schools (3rd Edition)	Php 600
Focused Interview Selection Technology for School Administrators, Officers, Faculty and Staff	Php 450
The Management Function of Organizing Applied to School Setting (Revised Edition)	Php 500
An Educational Institutional Culture Manual	Php 600
Institutional Productivity and School Quality Through Key Result Areas and Rubrics	Php 650
WPS: An Effective Tool for Organizational Efficiency	Php 550
Human Resource Management: Local and Global Perspectives	Php 398
A Handbook on How to Develop an Effective Performance Management System	Php 250

\*Price is exclusive of the cost of delivery

Please be advised that learning session registration (for walk-in and unpaid) will start at 8:00AM.  
 Program will commence at 9:00AM

**A must-attend for:  
 School Heads, Directors, Leaders,  
 Administrators, HRM Practitioners  
 & Instructors, Deans, Principals,  
 Proprietors & Board of Trustees**